



# Russian International School

Academic Year 2023 - 2024

## TRANSPORTATION POLICY

*As per the Guidelines given by RTA, DHA, KHDA and rules from Russian International School the Transportation Policy is issued to all parties:*

*School - Transport Company - Parent (Guardian) – Student (Child).*

- The Yellow School Buses adhere to RTA safety rules and regulations.
- School Buses are fitted with GPS Tracking Devices as per Dubai Police Headquarters rules.
- School Transportation is only for routes regulated by School.
- Transportation fees to be paid termly. The fee must be paid at the beginning of the term.
- Full payment for each term to be paid irrespective of the number of working days in term.
- Transportation fee for the term is non-refundable in case of withdrawal from the bus service within term period.
- In case of Bus Service Transportation Cancellation Request, a written notification is to be submitted 2 (two) weeks prior to the following start term accordingly.
- In case of Bus Service Cancellation by parents without prior written notification, cancellation fee will be applied.
- In case of unforeseen breakdown or due to ever increasing traffic, the buses could be delayed in route.
- School Bus Route is scheduled to a pick up/drop off designated point.
- The Child will be brought back to school if the concerned person is not at the point of drop off.
- Parent/Guardian is to provide up-to-date contact details; whereas School provides Driver cum Bus Conductor contact numbers.
- At no times the Child is allowed to change the bus without Parent (Guardian) written notification to School.
- Any change in home location (pick up/drop off point) should be brought by Parent to the attention of School Administration immediately.
- Written request for the route change should be submitted to School Administration at least 2 (two) weeks prior to the change in home location.
- Strict discipline must be maintained in the bus at all times.
- Each Student (Child) is to be instructed with safety in the bus and on the road by School.
- Parent (Guardian) should assist in training and educating the Child on road/traffic/bus safety.
- Children will not be allowed to consume food/drinks in the bus.
- Disciplinary notice will be issued for any misconduct/causing the School Bus to delay.
- If repeated more than three times the Child will not be allowed to use School Bus Services (*as per the RTA "School Transportation Circular" section IX clause 6*).
- Fines will be charged for any damage incurred in the buses.
- All complaints must be addressed to the School Management.

Administration