



Russian International School

2020-2021 academic year

Safeguarding Policy

Safeguarding and promoting the Welfare of children is the responsibility of the whole School Community. In order to fulfill it effectively the School does the following steps and has special School Policies:

- Child Protection Policy
- Wellbeing Policy
- Anti-Bullying Policy
- SEND Admission Policy
- Student Admission Policy
- E-Cyber Safety Policy
- Transportation Policy
- Attendance Policy
- Health & Safety Policy
- Covid-19 School Policy
- Stay at Home if Unwell Policy
- Emergency Response Policy
- Scope of Services Policy
- Code of Conduct Policy
- Contingency Policy
- School Readiness Plan
- Plan for Action and School Development
- DL Plan for School Improvement

Safeguarding Objectives:

1. Care, welfare and safeguarding of students, including child protection
2. Arrangements to ensure health, safety and security
3. Quality of maintenance and record keeping
4. Suitability of premises and facilities for all students, including SEND
5. Provision for and promotion of safe and healthy lifestyles
6. Staff-student relationships and behavior management
7. Management of attendance and punctuality
8. Identification and Support of SEND / Gifted and Talented
9. E-Safe School Online Safety

Channels of communication:

Hotline School Whats App:	+971-50-613-60-91
Tel. Administration:	+971-4-264-15-15
Tel./Whats App IT Support:	+971-584-65-29
Tel./Whats App Health and Safety:	+971-50-358-02-99
Parents communication:	parents.ris@dubairuschool.com
Teachers communication:	student.ris@dubairuschool.com
DHA number (Covid-19):	800588 / 800342

Facilities are monitored by:

- Surveillance Cameras indoors and outdoors across all the School Perimeter
- Security Guard is 24/7 at school premises

In accordance with KHDA and DHA Protocols for the Reopening of Private Schools in Dubai, providing health and safety for all school participants and preventing the spread of Covid-19, the rules and regulations are to be strictly adhered by Students, Parents and Teachers.

Safeguarding Areas:

- School Perimeter Premises
(outside KG play area, outside school yard, bus parking, entrance/exit gates, security gate, fire drill, water tank)
- School Academic Facilities
(laboratories, sports hall, assembly hall, IT rooms, library, prayer room, art studio, technology room)
- School Contracts
(maintenance, servicing, toilets, vending machines, security surveillance)
- School Clinic *(as per DHA protocol medicine supplies / waste disposal / infections management)*
- Isolation Room *(for suspected / confirmed Covid-19 cases)*
- School Study/Work Areas *(classrooms; administration offices)*
- Distance Learning Platforms – Online Security
- Transportation *(drop off / pick up – for buses and family cars)*

School Partnership in terms of Safety and Security with:

- Dubai Health Authority (DHA)
- Dubai Municipality (DM)
- Knowledge and Human Development Authority (KHDA)
- Headquarters Police Dubai
- Dubai Civil Defence
- Road and Transport Authority (RTA)

Maintenance contracts are carefully monitored with record keeping:

- Doctor's Contract for the Clinic
- Abonemed Medical Equipment LLC
- DulSCO LLC Waste Management Services Contract
- Akkad Pest Control LLC Contract
- Modern Vending Machines LLC
- Shanawaz Buses Rental LLC Transport Contract
- Jennen Jewel Maintenance Contract Water Tank cleaning and disinfection
- Ideal Services LLC for Disinfection and Sanitization Services
- URS Testing Laboratory LLC Water System Control
- Al Nakheel Safety and Security Est. Fire Alarm Safety Contract
- Idea A/C Units Fix Co. LLC
- Direct Alarm System / Civil Defense Safety
- Evolve Garment Trading LLC
- Orient Insurance PJSC for Staff Medical Insurance
- Noor Al Khair Computer Trading LLC for CCTV Cameras Services

Health and Safety adheres to:

- Annual Medical Examination of Students
- Identification – Monitoring – Records Keeping for suspected / confirmed Covid-19 cases / isolation procedures as per DHA Protocol
- Absenteeism Record Keeping
- Authorized Contracts with licensed companies
- Staff-On-Duty during breaks
- Staff / Students Code of Conduct
- Transport Supervision
- Fire Drill throughout the academic year
- Covid-19 health and safety / preventive measures awareness
- School Facilities Disinfection / Maintenance
- School Distance Learning Platforms Security.

Child protection arrangements are in place and shared with Students, Parents and Staff who are well informed about the expected procedures.

E-Safe School - Online Safety is aimed at:

- dealing with online challenges
- guidance on the online use of technology
- empowering Students with Online Safety Education, skills, knowledge and IT tools
- supporting Parents Engagement in Online Safety Education
- providing online safety for Distance Learning
- developing innovative, creative and socializing skills through consolidation of Teachers – Students – Parents efforts
- enriching Teachers Training for Online Educational Model of Provision
- providing IT support / expert consultancy throughout DL
- managing Password Security, Technical Security and Digital Content
- protecting Data Management
- monitoring Online Safety Incidents
- promoting Anti-Bullying / E-Cyber Safety across all phases

RIS provides technology for teaching and learning; creates safe and secure online environment for children to learn. Both protecting children online and providing them with the skills and understanding to protect themselves online is of RIS prioritized objectives.

E-Safety Online Risk Assessment:

- Content - what Students see online
- Contact - who they communicate with online
- Code of Conduct - how they act online

E-Challenges Offline Risk Assessment:

- Online bullying
- Access to inappropriate content
- Over-engagement with technology (gaming, social media, screen time)

Online Safety is in relation to:

- Online Safety Education
 - a) the curriculum reflects the personal, social and technical aspects / differentiation for SEND*
 - b) students are aware of the content they access online / research skills based on social media resources and copyright regulations*
- School Policies (E-Cyber Safety; Behavior; Anti-Bullying; Child Protection; Safeguarding; Wellbeing Policies)

- consistent online safety messages to all members of the School Community
- communication with the Dubai Police Headquarters
- supervision by Safety Coordinator - *responsible for monitoring incidents and handling sensitive issues*
- the use of mobile technology - users understand the risks associated with the use of mobile technology and are encouraged to be responsible users, both in school (*safe use within School to support teaching and learning*). and beyond
- the use of social media – *the content / images / video / links sharing is regularly monitored*
- Staff Training (*all Staff takes active responsibility for Online Safety*).

The use of computer systems, system users and personal data is subject to regular review and updating:

- password security (appropriate password requirements for user access)
- Internet access online at School is filtered for all users / password protected and regularly updated
- differentiated Internet access is available for Staff and customized filtering changes are managed by School
- anti-virus and malware prevention is applied and regularly updated across school systems
- system backups are regularly made and are an integral component of system recovery routines.