



Russian International School

2023 – 2024 academic year

EMERGENCY RESPONSE POLICY

In accordance with KHDA Protocol (dated 05.07.2020) and updated KHDA Protocol (dated 23.08.2021) for the Face-To-Face Learning at Private Schools in Dubai, providing health and safety for all school process participants and preventing the spread of Covid-19, the rules and regulations are to be strictly adhered by Parents, Students and Staff.

In case of non-compliance to Health and Safety Regulations, the School reserves the right to deny Parents or Students the entry to the School Premises (*as per KHDA Protocol, 05.07.2020, clause 43*).

1. GENERAL RULES

- 1.1. Parents are responsible for monitoring the health conditions of their children on a daily basis.
- 1.2. All Parents' communication/visits to school premises are upon appointment system via school channels of communication.
- 1.3. Measures for classrooms disinfection/medical monitoring/health and safety monitoring are to be taken as per regulated guidelines.

2. DROP OFF / PICK UP BY FAMILY CARS

- 2.1. Parents/Guardians should park their cars on the designated parking.
- 2.2. Students coming to School by family cars should be dropped off/picked up by the Parent/Guardian at the School Designated Area.
- 2.3. Time allocation for afterschool families' car pick up is as per Schooling Timetable.

3. SCHOOL BUSES

- 3.1. School buses will operate as per the Transportation RTA guidelines.
- 3.2. Students should strictly follow behaviour Code as specified in the transportation Policy.

4. PANDEMIC SITUATIONS

- 4.1. In case of the pandemic diseases, Covid-19 Policy guidelines are to be adhered at school premises and onboard the buses.

5. MEALS AT SCHOOL

- 5.1. Parents are encouraged to provide their children with lunch boxes. Students' lunch-break is allocated as per the School Timetable.
- 5.2. Canteen services are to be provided strictly as per Dubai Municipality guidelines.
- 5.3. Vending machines with water at School Premises are available for Students if needed.

6. DURING THE SCHOOL TIME

- 6.1. Time Table is implemented to avoid crowding during the breaks and students' dismissal time.
- 6.2. Students are encouraged to maintain hygiene regime inside the school.
- 6.3. Students are not allowed to exit the School Premises during the school hours and before the end of the school lessons.

7. SHOWING SYMPTOMS OF COVID-19 (COVID-19 Policy)

- 7.1. "Staying at Home if Unwell" for students showing symptoms of Covid-19 (such as fever $\geq 37.5^{\circ}$, cough, body ache or fatigue, shortness of breath, sore throat, runny nose, diarrhea and nausea, headache, loss of sense of smell or taste) should be enforced.
- 7.2. If a student shows symptoms of Covid-19 while at School, he/she will be instantly isolated to the designated medical room (as per the DHA Protocol); the Parent/Guardian of a Student will be immediately notified; the patient should be referred to the hospital to take necessary action.
- 7.3. The Student is allowed to return to the School Premises upon the authorized Certificate.
- 7.4. Alternative academic provision will be ensured for Students who are unable to attend classes physically due to health condition (Covid-19 ...etc.).

8. SCHOOL ACTIVITIES

- 8.1. All school events/trips/extra-curricular activities are as per the adherence to Health and Safety measures.

9. PARENTS SCHOOL VISITS

- 9.1. Parents should address their inquiries through the designated channels:
Tel.: **04-264-15-15** and Email: **parents.ris@dubairuschool.com**
- 9.2. If needed Parent's visit to School can be organized upon appointment by phone call to 04-2641515 or by email (parents.ris@dubairuschool.com).

COVID-19 POLICY

In accordance with **KHDA Protocol** (dated 23.08.2021) for the **Face-To-Face Learning at Private Schools in Dubai**, and **DHA Health and Safety Protocol** for all school process participants and **preventing the spread of Covid-19**, the rules and regulations are to be strictly adhered by **School Staff, Parents and Students**.

1. CASE DEFINITIONS:

1.1 **Suspected Covid-19** is defined as:

- the Patient who presents upper or lower respiratory symptoms with or without fever $\geq 37.5^{\circ}$
- if with the International Travel History during the 10 days prior to symptom onset
- been in contact with a confirmed Covid-19 case within 10 days
- residing in a community setting where Covid-19 cases have been detected
- cases of influenza-like illness without history of travel or known possible exposure.

1.2 **Confirmed Covid-19** is defined as:

- a person with a positive PCR test result for Covid-19 infection that is reported by an approved laboratory, irrespective of clinical signs and symptoms.

1.3 **Covid-19 Close Contact** is defined as:

- a person who is coming to close proximity of less than 1 meter for a period that is more than 15 minutes with a confirmed Covid-19 case, starting from 2 days before the onset of symptoms in the confirmed case and/or throughout the duration of illness.

2. SHOWING SYMPTOMS OF COVID-19

2.1 A policy of “Staying at Home if Unwell” should be enforced for Students/Staff showing symptoms of Covid-19 such as:

- fever $\geq 37.5^{\circ}$
- sneezing / coughing
- body ache or fatigue
- shortness of breath / respiratory infection
- sore throat
- runny nose
- diarrhea
- nausea
- headache
- loss of sense of smell or taste.

3. HEALTH AND SAFETY COMMITTEE is to adhere to KHDA/DHA/DM regulations; to implement health and safety procedures; to handle prevention – preparedness – response measures; to conduct trainings for Students, Parents and Staff.

No.	Committee Member Name	Designation
1	Marina Khalikova	Head of Team
2	Irina Najib	Health and Safety Supervisor/Officer
3	Asha Sunny	School Nurse
4	Haritha Potu	School Doctor
5	Aliya Madani	Educational Supervisor Assistant
6	Alexandra Kiseleva	Parents Supervisor Assistant

HEALTH AND SAFETY TEAM PRIORITIZED OBJECTIVES:

3.1 Prevention - Precautionary Measures (handwashing, face masks, social distancing of 1 meter; staying at home if unwell/sick; disinfection/ventilation/cleaning; practicing online meetings/online student's registration procedure/onsite parents visits to school upon provision of Negative PCR Test or Covid-19 Vaccination Card).

3.2 Identification and Assessment of Suspected/Confirmed Covid-19/Tracing Close Contacts.

In cases of COVID-19 emergency, the School should follow the guidelines for emergencies by the Health and Safety Officer/School Nurse/School Doctor while wearing adequate personal protection equipment (PPE).

3.3 Covid-19 Risk Assessment (health related risk as per High-Medium-Low rating; infections/chronic diseases; waste disposal; hazards - biological, chemical, physical, ergonomic, psychosocial, safety; sources of the risk; response plan).

Risk Assessment should include all School and Home risk-related activities; hazards exposure; Covid-19 contacts exposure.

3.4 Covid-19 Awareness Campaigns/Trainings/Promoting Behavior that reduces the spread of Covid-19 - for Students, Parents, Staff as per KHDA, DHA and DM Protocols.

3.5 Immediate Communication with the concerned Authorities according to the expected emergency cases.

3.6 Rapid Response and Investigation of each Covid-19 suspected or confirmed case; tracing close contacts as per DHA procedure.

3.7 Maintaining records and follow up with dates, name, site, symptoms, PCR test results, quarantine or isolation, close contacts tracing, health conditions, absenteeism, DHA clearance certificates.

3.8 School Premises adherence to Health and Safety Equipment (provision of the isolation room, PPE, First Aid Kit, Disinfection/Ventilation) and **Medical/Safety Team**.

4. ISOLATION ROOM

4.1 A designated isolation room is allocated separately from the school clinic.

4.2 The isolation room is as per the DHA regulations.

4.3 Access to PPE outside the isolation room.

4.4 Criteria for Isolation is to be defined as follows:

- Safety Officer and School Nurse should evaluate the Student/Staff as per the Case Definition of Infectious Diseases;
- If symptomatic, Student/Staff should be placed in the Isolation Room;
- Parents/Guardians of a symptomatic Student should be notified immediately;
- Anyone entering the Isolation Room should be wearing PPE;
- Safety Officer/School Nurse should monitor the Student/Staff;
- Once the Isolation Room is vacated by the Student/Staff, it should be thoroughly disinfected.

5. COVID-19 EMERGENCY RESPONSE

5.1 If a Student/Staff Member shows **symptoms of Covid-19 while at School**, he/she will be instantly isolated to the designated medical room; the Parent or Guardian of a Student will be immediately notified/the patient should be referred to the hospital to take necessary action.

5.2 If a Student/Staff Member shows **symptoms of Covid-19 while at home**, he/she must stay at home. Student's Parents/Guardians should inform the **Health and Safety Officer/School Management**.

5.3 If a Student/Staff Member is identified as a **Close Contact to Covid-19 patient**, he/she should stay at home (quarantine will be adhered if instructed by DHA) and monitor health.

5.4 The patient should return to School by adherence to the DHA guidelines.

6. REPORTING A CASE OF POSITIVE COVID-19

6.1 If a Student/Staff Member shows **Positive Covid-19**, the School should:

- 1 - contact DHA on 800588.
- 2 - update the Parents.
- 3 - prepare the list of close contacts (Distance Learning is to be adhered).
- 4 - sanitize/disinfect as per DM and DHA guidelines.

6.2 If a Student/Staff Member shows **Positive Covid-19**, the School should maintain adequate reports of medical recordings (the Student/Staff is under quarantine) / monitor/follow up.

6.3 If a Student/Staff were confirmed **Positive COVID-19 PCR test** by an accredited facility, he/she is not to return unless granted a **clearance certificate by DHA**.

7. **WHILE ON QUARANTINE / ISOLATION**

- 7.1 Alternative academic provision will be ensured for Students who are unable to attend classes physically due to health condition.
- 7.2 Ensuring the Staff sick-leave policy is consistent with the public regulated health guidelines.

8. **CHANNELS OF COMMUNICATION**

- 8.1 Parents/Staff Members should inform the Health and Safety Team if Covid-19 symptoms occur through the designated channels:
 - phone calls to **04-264-15-15**
 - emails to **parents.ris@dubairuschool.com**
- 8.2 Parents/Staff Members can contact DHA call center 800342 for more information related to Covid-19.
- 8.3 Safety Team and Wellbeing Team cooperation with Parents/Staff in terms of:
 - staying at home without fear of stigma or reprisal;
 - recording/monitoring/following up on Student/Staff health.
- 8.4 The Health and Safety Officer will maintain adequate records and follow up on the Student/Staff health/absenteeism on a daily basis at School Health and Safety Registrar.